

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Village Board Meeting Minutes November 20, 2014
7:30 pm

1. Call to Order/Roll Call

The meeting was called to order by Village President John Jeffords at 7:30 pm. A quorum of the Village Board was present. Present: Village President John Jeffords; Village Board of Trustees; Rock Brandner, Bill Collins, Dan Neu and Sandy Voss.

Also present: Village Administrator Jim Healy, Administrative Services Coordinator KateLynn Schmitt, Attorney John Macy and Attorney Michael Herbrand.

2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. Public Hearing

a. 2015 Budget

Motion by Trustee Voss to enter into public hearing; Seconded by Trustee Neu; Motion carried unanimously.

Gil Frank, 4156 Elmwood Road asked that we pursue a referendum to raise taxes to fund our expenditures.

Motion by Trustee Voss to close the public hearing; Seconded by Trustee Collins; Motion carried unanimously.

b. Discussion/Action regarding Resolution R2014-11-01, a resolution adopting the 2015 Village of Richfield Budget

Motion by Trustee Brandner to adopt the 2015 Village Budget as presented in the public notice; Seconded by Trustee Neu; Motion carried unanimously.

5. PUBLIC COMMENTS (Public comments are an opportunity for citizens to voice concerns to the Board regarding ITEMS ON THE AGENDA ONLY. Public comments are not a public hearing and are typically a one way conversation from a citizen to the Board. Individual comments shall not exceed 3 minutes, with a total time limit of approximately 20 minutes. Unless part of a Public Hearing, handouts will not be accepted by the Village. Comments beyond 20 minutes will be moved to the end of the meeting at the discretion of the President.)

Kathy Anderson, 859 E. Shore Drive comments in regards to 869 E. Shore Drive

James Kramer, 1358 Friess Lake Road comments in regards to 1360 Friess Lake Rd

6. CONSENT AGENDA

a. Vouchers for Payment

b. Treasurer's Report

c. Meeting Minutes:

i. October 16, 2014 – Regular Meeting

ii. November 09, 2014 – Special Meeting

d. New Operator Licenses

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Motion by Trustee Neu to approve the Vouchers for Payment, the Village Board Minutes from October 16 and November 9th, new Operator's License, and Treasurer's Report. Seconded by Trustee Voss; Motion carried unanimously.

7. DISCUSSION/ACTION ITEMS

- a. **Discussion/Action regarding Resolution R2014-11-02, a Resolution in recognition of St. Gabriel's Catholic School for their 31 years of volunteerism operating the "Hubertus House of Horror"**

Motion by Trustee Voss to approve Resolution R2014-11-02, a Resolution in recognition of St. Gabriel's Catholic School for their 31 years of volunteerism operating the "Hubertus House of Horror"; Seconded by Trustee Neu; Motion carried unanimously.

Administrator Healy read Resolution R2014-11-02 aloud.

- b. **Discussion/Action regarding 2015 contract for Fire and Emergency Medical Services**
Trustee Neu recused himself.

Motion by Trustee Brandner to approve a contract for fire and emergency medical services with the Richfield Volunteer Fire Company covering the period January 1, 2015 through December 31, 2015. Seconded by Trustee Voss; Motion carried unanimously.

Trustee Neu came back.

- c. **Discussion/Action regarding the extraterritorial plat review of a proposed preliminary plat in the Town of Lisbon, NW ¼ of Section 4, T8N, R19E; Colgate Investments, applicant**

Motion by Trustee Collins to approve the Preliminary Plat for Colgate Investments, LLC in the Town of Lisbon as prepared by CJ Engineering with a revision date of June 26, 2014, provided they receive all other necessary approvals before registering the plat at the Waukesha County Register of Deeds. Seconded by Trustee Brandner; Motion carried unanimously.

- d. **Discussion/Action regarding a structural sufficiency determination by Building Inspector Jaster for 801 Bark Lake Road – Raze Order**

Motion by Trustee Neu to authorize the Village Administrator to work with Village Attorney John Macy, if necessary, to issue a formal raze order for the property at 801 Bark Lake Road (Tax Key: V10-1043). Seconded by Trustee Voss; Motion carried unanimously.

8. PUBLIC COMMENTS (...continued)

No one spoke.

9. CLOSED SESSION

- a. **Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 609 Scenic Road**
- b. **Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Reflections Richfield Investments, LLC**

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- c. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 1360 E. Friess Lake Road
- d. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 869 E. Shore Drive
- e. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 3090 Polk Street

President Jeffords read 9a., 9b., 9c., 9d. and 9e. aloud.

Motion by Trustee Neu to enter into closed session under Wis. Stats. 19.85(1)(b); Seconded by Trustee Voss; Motion carried unanimously by roll call vote.

Motion by Trustee Voss to reconvene in open session; Seconded by Trustee Neu; Motion carried unanimously by roll call vote.

10. RECONVENE IN OPEN SESSION

- a. Discussion/Action regarding matters addressed in Closed Session as outlined above.
 - c. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 1360 E. Friess Lake Road

Motion by Neu to authorize Administrator Healy to work with Village Attorney's to resolve this property concern; Seconded by Trustee Voss; Motion carried unanimously.

- d. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 869 E. Shore Drive

Motion by Trustee Collins to authorize Administrator Healy to work with Village Attorney's to resolve this resident concern; Seconded by Trustee Voss; Motion carried unanimously.

10. ADJOURNMENT

Motion by Trustee to adjourn the meeting at 10:47 PM by Trustee Neu; Seconded by Trustee Voss; Motion carried unanimously.

Respectfully submitted,

Jim Healy
Village Administrator